

# SURREY COUNTY COUNCIL

# FORWARD PLAN

# **NOTICE OF DECISIONS**

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

**1 OCTOBER 2018 TO 31 JANUARY 2019** 

Notice is hereby given of:

• key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)

• confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at <u>www.surreycc.gov.uk/committeepapers</u>

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing katieb@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

# Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any Individual

2. Information which is likely to reveal the identity of an individual

3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)

4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour

relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

6. Information which reveals that the Authority proposes:-

(a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or

(b) To make an Order or Direction under any enactment

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

### The decision making body/bodies referred to throughout this document are as follows:

#### CABINET 2018/19

#### Name

### Portfolio

| Mr David Hodge CBE        | Leader of the Council                        |
|---------------------------|--|
| Mr John Furey             | Deputy Leader                                |
| Mr Colin Kemp             | Cabinet Lead Member for Place                |
| Mr Mike Goodman           | Cabinet Member for Environment and Transport |
| Mr Tim Oliver             | Cabinet Lead Member for People               |
| Mrs Clare Curran          | Cabinet Member for Children                  |
| Mrs Denise Turner-Stewart | Cabinet Member for Community Services        |
| Mr Mel Few                | Cabinet Member for Adults                    |
| Mrs Mary Lewis            | Cabinet Member for All Age Learning          |
| Mrs Helyn Clack           | Cabinet Lead Member for Corporate Support    |
| Ms Charlotte Morley       | Deputy Cabinet Member                        |
| Mr Cameron McIntosh       | Deputy Cabinet Member                        |
| Mr Jeff Harris            | Deputy Cabinet Member                        |
| Miss Alison Griffiths     | Deputy Cabinet Member                        |

# SURREY COUNTY COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 October 2018 TO 31 December 2018

| Date       | Title  | Key Issue/Decision  | Decision<br>Maker   | Cabinet<br>Member(s)<br>responsible                           | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme   | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|--|---|---|---|--|--|-------------------------|-------------------------|
|            |  | DECISIONS - 1 OCTOBE  | R 2018  |   | <br>   | I  |                         | I                       |
| 1 Oct 2018 | Proposed<br>Changes to<br>Admission<br>Arrangement<br>for<br>Community<br>and Voluntary<br>Aided<br>Controlled<br>Schools for<br>September<br>2020 | To authorise the<br>Principal Manager<br>Admissions and<br>Transport (strategy) to<br>go out to statutory<br>consultation on the<br>proposed changes to<br>admission<br>arrangement for<br>community and<br>voluntary controlled<br>schools for 2020. | Cabinet<br>Member for<br>All-Age<br>Learning<br>Decisions | Cabinet Member<br>for All-Age<br>Learning (Mrs<br>Mary Lewis) | Claire Potier<br>Tel: 01483<br>517689<br>Strategic Lead<br>for School<br>Commissioning<br>(Julie<br>Stockdale) | Borough/parish<br>councils, Early<br>Years<br>establishments,<br>neighbouring<br>local authorities,<br>diocesan<br>boards, parents,<br>Admission<br>Forum. | Resident<br>Experience  | New                     |

### CABINET MEMBER DECISIONS- 5 OCTOBER 2018

| Date       | Title                    | Key Issue/Decision  | Decision<br>Maker                                | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|--------------------------|---|--|---|---|--|-------------------------|-------------------------|
| 5 Oct 2018 | Property<br>Transactions | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases under £1m, in<br>consultation with the<br>Leader.<br><b>Part 2</b> | Cabinet Lead<br>Member for<br>Place<br>Decisions | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer |  | Economic<br>Prosperity  |                         |

| 9 Oct 2018 | Investment<br>Board - 9<br>October 2018<br>To approve decisi<br>in relation to the<br>Council's investme<br>strategy.<br>Part 2 | Board | Leader of the<br>Council (Mr David<br>Hodge CBE) | Susan Smyth<br>Tel: 020 8541<br>7588<br>Executive<br>Director<br>Economy,<br>Growth and<br>Commercial<br>(Tracie Evans) | 1 1 | Economic<br>Prosperity |  |
|------------|---|-------|--|---|-----|------------------------|--|
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CABINET - 30 OCTOBER 2018

| Date        | Title  | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities              | New or<br>Moved<br>Item |
|-------------|--|---|-------------------|---|--|--|--------------------------------------|-------------------------|
| 30 Oct 2018 | Housing<br>Infrastructure<br>Fund -<br>Development<br>of Business<br>cases | That Cabinet approve<br>the development of<br>the following Housing<br>Infrastructure<br>Schemes<br>Guildford Slyfield<br>(EM3 LEP)<br>A320 Woking Town<br>Centre (EM3 LEP)<br>A22 (Tandridge)<br>Transport<br>Improvements (C2C<br>LEP)<br>A320 North of<br>Woking (EM3 LEP<br>That Cabinet vire<br>£0.824M of additional<br>New Homes Bonus to<br>fund the development<br>of Business cases for<br>the A320 North of<br>Woking and A22<br>(Tandridge) Transport<br>Improvements to<br>unlock and support<br>housing growth. | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Lyndon<br>Mendes Tel:<br>020 8541 9393<br>Head of<br>Highways &<br>Transport<br>(Lucy Monie) |  | Economic<br>Prosperity;<br>Wellbeing | New                     |

| Date        | Title   | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                                    | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|---|---|-------------------|--|---|--|-------------------------|-------------------------|
| 30 Oct 2018 | Horley NW<br>New School-<br>Schools<br>Basic Need<br>Expansion<br>Project | Approve the business<br>case for the project to<br>provide a new two<br>form entry primary<br>school (420 places<br>plus 52 place nursery)<br>on the Westvale<br>Housing Development<br>in Horley. The new<br>school will provide<br>places for families<br>moving into the<br>Westvale Estate, and<br>will also benefit the<br>wider community<br>through the creation of<br>a dual use recreation<br>ground as part of this<br>project. The Section<br>106 agreement<br>provides the school<br>site and recreation<br>grounds and a<br>contribution of £4.5m<br>towards the cost of the<br>build of the new<br>school.<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp),<br>Mrs Mary Lewis | Julie Stockdale<br>Tel: 020 8541<br>8084, Keith<br>Brown Tel: 020<br>8541 8651<br>Chief Property<br>Officer |  | Resident<br>Experience  |                         |

| Date        | Title                   | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme   | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|-------------------------|---|-------------------|---|---|--|-------------------------|-------------------------|
| 30 Oct 2018 | Bus Lane<br>Enforcement | To approve camera<br>enforcement of bus<br>lanes in Surrey. | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Richard Bolton<br>Tel: 020 8541<br>7140<br>Head of<br>Highways &<br>Transport<br>(Lucy Monie) | Public<br>consultation<br>(online,<br>advertised at<br>existing bus<br>lanes and letters<br>to residents and<br>businesses near<br>to existing bus<br>lanes)<br>Bus operators<br>Private hire<br>companies | Resident<br>Experience  | New                     |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                                     | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities   | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|--|---|---|-------------------------|
| 30 Oct 2018 | Surrey<br>County<br>Council Low<br>Emissions<br>Transport<br>Strategy and<br>Electric<br>Vehicle<br>Strategy | Note the outcome of<br>the public<br>consultation.<br>Agree that the<br>proposed Low<br>Emissions Transport<br>Strategy and the<br>Electric Vehicle<br>Strategy are adopted<br>and become part of<br>the Surrey Transport<br>Plan.<br>Agree delegated<br>authority for the<br>Executive Director of<br>Highways, Transport &<br>Environment (HTE) to<br>agree any future<br>revisions to the Low<br>Emissions Transport<br>Strategy and the<br>Electric Vehicle<br>Strategy in<br>consultation with the<br>Cabinet Member<br>portfolio holder. | Cabinet           | Cabinet Member<br>for Environment<br>and Transport (Mr<br>Mike Goodman) | Bronwen<br>Chinien Tel:<br>020 8541<br>8538,<br>Lyndon<br>Mendes Tel:<br>020 8541 9393<br>Head of<br>Highways &<br>Transport<br>(Lucy Monie) | Full 12-week<br>consultation<br>including<br>statutory Local<br>Transport Plan<br>consultees and<br>wider public /<br>organisations.<br>County Council<br>13 November | Economic<br>Prosperity;<br>Resident<br>Experience;<br>Wellbeing | New                     |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                           | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities   | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|---|---|---|-------------------------|
| 30 Oct 2018 | Surrey<br>Schools<br>Funding<br>Formula<br>2019/20                                       | To approve the<br>Council's 2019/20<br>revenue funding<br>formula for Surrey<br>schools.   | Cabinet           | Cabinet Member<br>for All-Age<br>Learning (Mrs<br>Mary Lewis) | Lynn McGrady<br>Tel: 020 8541<br>9212<br>Director for<br>Education,<br>Lifelong<br>Learning &<br>Culture (Liz<br>Mills) | Surrey Schools<br>Forum<br>Surrey Schools<br>– via autumn<br>2018<br>consultation   | Wellbeing   | New                     |
| 30 Oct 2018 | Strategy,<br>Preliminary<br>Financial<br>Statement<br>and<br>Transformation<br>Programme | To approve the<br>strategy,<br>transformation<br>programme and<br>preliminary financial<br>statement that will<br>ensure progress in<br>achieving the vision<br>for Surrey in 2030.<br><b>Part 2 Annex</b> | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE)              | Director of<br>Finance (Leigh<br>Whitehouse)<br>Chief<br>Executive<br>(Joanna<br>Killian)                               | Statutory and<br>voluntary<br>organisations<br>have been<br>engaged,<br>through a series<br>of events and<br>also project-<br>specific<br>meetings. This<br>will include a<br>participatory<br>budgeting<br>exercise with a<br>cross section of<br>residents in<br>September<br>2018. | Economic<br>Prosperity;<br>Resident<br>Experience;<br>Wellbeing |                         |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible  | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|--|--|--|-------------------------|-------------------------|
| 30 Oct 2018 | Property<br>Transactions   | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases over £1m.<br><b>Part 2</b>            | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp)  | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer                                    |  | Economic<br>Prosperity  |                         |
| 30 Oct 2018 | Monthly<br>Budget<br>Monitoring<br>Report                                      | To consider the month<br>end budget report and<br>make any<br>recommendations as<br>appropriate.                                 | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE)   | Kevin Kilburn<br>Tel: 020 8541<br>9207<br>Executive<br>Director<br>Finance (Leigh<br>Whitehouse) |  | Economic<br>Prosperity  |                         |
| 30 Oct 2018 | Surrey<br>Heartlands<br>Sustainability<br>and<br>Transformation<br>Partnership | To approve<br>recommendations in<br>relation to the Surrey<br>Heartlands<br>Sustainability and<br>Transformation<br>Partnership. | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE),<br>Cabinet Lead<br>Member for<br>People (Mr Tim<br>Oliver) | Justin<br>Newman Tel:<br>020 8541 8750<br>Chief<br>Executive<br>(Joanna<br>Killian)              |  | Wellbeing               |                         |

| Date        | Title   | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|---|---|-------------------|---|--|---|-------------------------|-------------------------|
| 30 Oct 2018 | Long Term<br>Investment<br>Strategy                       | To agree the<br>development of a long<br>term investment<br>strategy for Surrey,<br>with collaborative<br>place shaping at its<br>core. | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Julian Wain,<br>Programme<br>Director<br>Executive<br>Director<br>Economy,<br>Growth and<br>Commercial<br>(Tracie Evans)           |   | Economic<br>Prosperity  | New                     |
| 30 Oct 2018 | Reigate and<br>Banstead<br>Local<br>Transport<br>Strategy | To approve the<br>Reigate and Banstead<br>Local Transport<br>Strategy, including the<br>Forward Programme.                              | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Lyndon<br>Mendes Tel:<br>020 8541 9393<br>Executive<br>Director<br>Highways,<br>Environment<br>and Transport<br>(Jason<br>Russell) | A six-week<br>public<br>consultation,<br>including<br>approaches to<br>transport<br>network owners,<br>transport<br>service<br>providers,<br>transport user<br>groups and<br>neighbouring<br>local authorities. | Resident<br>Experience  |                         |

| Date        | Title   | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible          | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities              | New or<br>Moved<br>Item |
|-------------|---|---|-------------------|--|--|---|--------------------------------------|-------------------------|
| 30 Oct 2018 | Provision of<br>Extra Care<br>Services<br>Delivered in<br>Schemes to<br>be Developed<br>via a Design,<br>Build,<br>Finance and<br>Operate<br>Model -<br>Contract<br>Award | To approve the award of<br>up to five contracts for<br>the Provision of Extra<br>Care Services.<br>The paper will also seek<br>delegated authority to<br>conclude the negotiation<br>of terms and to enter into<br>an Agreement for Lease<br>and Lease with the<br>Provider(s) on a 'subject<br>to planning' basis upon<br>confirmation from the<br>Chief Property Officer<br>that the terms agreed<br>comply with S123 of the<br>Local Government Act<br>1972.<br>The award will support<br>the Council's vision for<br>Extra Care Housing<br>which is to offer<br>residents support within<br>modern, purpose-built<br>facilities that help older<br>people retain their<br>independence in the<br>community while offering<br>flexible and responsive<br>care and support<br>arrangements to meet<br>their needs, enhance<br>quality of life and<br>improve outcomes.<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Member<br>for Adults (Mr Mel<br>Few) | Rachel<br>Crossley Tel:<br>020 8541 9993<br>Executive<br>Director<br>Health,<br>Wellbeing and<br>Adults (Simon<br>White) | Since 2013, there<br>has been wide-<br>ranging and<br>ongoing<br>engagement with<br>existing users of<br>accommodation<br>with care and<br>support, potential<br>future users of<br>services, Carers,<br>Stakeholders,<br>Surrey County<br>Council staff,<br>NHS Clinical<br>Commissioning<br>Groups, Borough<br>& District Partners<br>and Providers.<br>This has included<br>direct<br>engagement with<br>residents of Extra<br>Care housing lead<br>by the ASC<br>Business<br>Intelligence<br>Team. However,<br>this was not<br>conducted as a<br>formal<br>consultation<br>under delegated<br>officer powers. | Resident<br>Experience;<br>Wellbeing |                         |

| Date        | Title                                       | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                                     | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme   | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|---|--|-------------------|---|--|--|-------------------------|-------------------------|
| 30 Oct 2018 | Tackling<br>Single Use<br>Plastics<br>Waste | The Cabinet to<br>approve the Single<br>Use Plastics (SUP)<br>policy and its<br>implementation for<br>tackling the use of<br>SUP.  | Cabinet           | Cabinet Member<br>for Environment<br>and Transport (Mr<br>Mike Goodman) | Gulcin Polat<br>Tel: 020 8541<br>9792<br>Alan Bowley,<br>(Interim)<br>Head of Place<br>Development |  | Wellbeing               | New                     |
| 30 Oct 2018 | Covert Street<br>Lights to LED              | Approve the decision<br>to convert the<br>Council's Street Lights<br>to LED.<br>Delegate authority to<br>negotiate and execute<br>Deed of Variation to<br>the Street Lighting PFI<br>contract to the Head of<br>Highways and<br>Transport in<br>Consultation with the<br>Cabinet Member for<br>Place.<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp)                     | Paul Wheadon<br>Tel: 020 8541<br>9346<br>Head of<br>Highways &<br>Transport<br>(Lucy Monie)        | Public<br>consultation on<br>line<br>Local<br>Committee<br>Chairmen<br>Highways &<br>Growth Select<br>Committee<br>Information<br>about the<br>Council's plans<br>published on<br>Surrey Says<br>inviting<br>comments. | Resident<br>Experience  | New                     |

| Date | Title | Key Issue/Decision  | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible | Contact<br>Officer | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------|-------|---------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|
| CABI |       | DECISIONS - 6 NOVEM | BER 2018          |                                     |                    |  |                         |                         |

| Date       | Title                    | Key Issue/Decision   | Decision<br>Maker                                | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|--------------------------|--|--|---|---|--|-------------------------|-------------------------|
| 6 Nov 2018 | Property<br>Transactions | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases under £1m in<br>consultation with the<br>Leader.<br><b>Part 2</b> | Cabinet Lead<br>Member for<br>Place<br>Decisions | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer |  | Economic<br>Prosperity  |                         |

| Date       | Title   | Key Issue/Decision  | Decision<br>Maker   | Cabinet<br>Member(s)<br>responsible  | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|---|---|---------------------|--|---|---|-------------------------|-------------------------|
| 6 Nov 2018 | Amalgamation<br>of Manor<br>Mead and<br>Walton Leigh<br>Schools by<br>closing Manor<br>Mead School<br>and<br>extending the<br>pupils<br>number to<br>160 at Walton<br>Leigh School. | To agree to the<br>amalgamation of<br>Manor Mead and<br>Walton Leigh Schools<br>and increase in pupil<br>numbers. The<br>amalgamation will<br>entail the formal<br>closure of Manor<br>Mead School and the<br>expansion of pupil<br>numbers to 160 at<br>Walton Leigh School. | Leader<br>Decisions | Leader of the<br>Council (Mr David<br>Hodge CBE),<br>Cabinet Member<br>for All-Age<br>Learning (Mrs<br>Mary Lewis) | Julie Beckett<br>Tel: 01483<br>518109<br>Director for<br>Education,<br>Lifelong<br>Learning &<br>Culture (Liz<br>Mills) | An informal<br>consultation<br>process<br>concluded on 27<br>June 2018 and<br>included<br>parents, charity<br>groups, local<br>schools, special<br>schools, special<br>schools, professional<br>colleagues<br>(SCC and<br>Babcock 4S)<br>and unions.<br>Statutory<br>notices will be<br>issued on 10<br>September and<br>will provide a<br>further 4 week<br>opportunity for<br>comments. | Resident<br>Experience  | New                     |

| Date       | Title                          | Key Issue/Decision  | Decision<br>Maker                              | Cabinet<br>Member(s)<br>responsible                  | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|--------------------------------|---|--|--|--|--|-------------------------|-------------------------|
| 6 Nov 2018 | Expert<br>Assessment<br>Waiver | Expert Assessments<br>(psychological,<br>cognitive and<br>parenting<br>assessments etc.) are<br>used to help inform<br>children's<br>safeguarding decision<br>making before going<br>to court and during<br>care proceedings. The<br>9 month waiver is<br>being sought until the<br>31 July 2019 to cover<br>external expert<br>assessment spot<br>purchasing costs that<br>will be incurred both<br>before and during care<br>proceedings. This is to<br>prevent children and<br>families who are<br>experiencing care<br>proceedings from<br>being negatively<br>impacted by drift in<br>delay for assessments<br>and report writing to<br>take place.<br><b>Part 2 Annex</b> | Cabinet<br>Member for<br>Children<br>Decisions | Cabinet Member<br>for Children (Mrs<br>Clare Curran) | Dagmara<br>Wielemborek<br>Tel: 020 8541<br>7856<br>Head of<br>Procurement<br>and<br>Commissioning<br>(Ross Duguid) |  | Wellbeing               | New                     |

| Date | Title | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible | Contact<br>Officer | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------|-------|----------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|
| INVE |       | EGY DECISIONS - 13 N | OVEMBER 2018      |                                     |                    |  |                         |                         |

| 13 Nov 2018 | Investment<br>Board | To approve decisions<br>in relation to the<br>Council's investment<br>strategy.<br>Part 2 | Investment<br>Board | Leader of the<br>Council (Mr David<br>Hodge CBE) | Susan Smyth<br>Tel: 020 8541<br>7588<br>Executive<br>Director<br>Economy,<br>Growth and<br>Commercial<br>(Tracie Evans) |  | Economic<br>Prosperity |  |  |
|-------------|---------------------|---|---------------------|--|---|--|------------------------|--|--|
|-------------|---------------------|---|---------------------|--|---|--|------------------------|--|--|

CABINET - 27 NOVEMBER 2018

| Date        | Title                       | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                                     | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|-----------------------------|--|-------------------|---|---|--|-------------------------|-------------------------|
| 27 Nov 2018 | Leadership<br>Risk Register | The Cabinet is asked<br>to note the contents of<br>the Leadership risk<br>register and endorse<br>the control actions. | Cabinet           | Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack) | Cath Edwards<br>Tel: 020 8541<br>9193<br>Executive<br>Director<br>Finance (Leigh<br>Whitehouse) |  | Economic<br>Prosperity  |                         |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                                     | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|--|---|-------------------------|-------------------------|
| 27 Nov 2018 | Preparation<br>of The New<br>Surrey Waste<br>Local Plan:<br>Pre-<br>Submission<br>Plan | To agree that:<br>The Surrey Waste<br>Local Plan<br>(Submission Draft) be<br>submitted to the<br>Secretary of State<br>following the gathering<br>of representations<br>under Regulation 19 of<br>the Town and Country<br>Planning (Local<br>Planning) (England)<br>Regulations 2012.<br>An updated Minerals<br>and Waste<br>Development Scheme<br>is endorsed and<br>recommended to<br>Council for adoption.<br>A consultation is<br>carried out on an<br>updated Statement of<br>Community<br>Involvement. | Cabinet           | Cabinet Member<br>for Environment<br>and Transport (Mr<br>Mike Goodman) | Katelyn<br>Symington Tel:<br>020 8541 7933<br>Alan Bowley<br>Interim Head<br>of Place<br>Development | Public<br>Consultation on<br>Issues and<br>Options, Public<br>Consultation on<br>Draft Plan | Resident<br>Experience  |                         |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible  | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|--|--|--|-------------------------|-------------------------|
| 27 Nov 2018 | Property<br>Transactions   | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases over £1m.<br><b>Part 2</b>            | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp)  | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer                                    |  | Economic<br>Prosperity  |                         |
| 27 Nov 2018 | Monthly<br>Budget<br>Monitoring<br>Report                                      | To consider the month<br>end budget report and<br>make any<br>recommendations as<br>appropriate.                                 | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE)   | Kevin Kilburn<br>Tel: 020 8541<br>9207<br>Executive<br>Director<br>Finance (Leigh<br>Whitehouse) |  | Economic<br>Prosperity  |                         |
| 27 Nov 2018 | Surrey<br>Heartlands<br>Sustainability<br>and<br>Transformation<br>Partnership | To approve<br>recommendations in<br>relation to the Surrey<br>Heartlands<br>Sustainability and<br>Transformation<br>Partnership. | Cabinet           | Cabinet Lead<br>Member for<br>People (Mr Tim<br>Oliver),<br>Leader of the<br>Council (Mr David<br>Hodge CBE) | Justin<br>Newman Tel:<br>020 8541 8750<br>Chief<br>Executive<br>(Joanna<br>Killian)              |  | Wellbeing               |                         |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible   | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|---|--|-------------------------|-------------------------|
| 27 Nov 2018 | Approval to<br>Award a<br>Contract for<br>the Provision<br>of a Stop<br>Smoking<br>Service | Cabinet to agree<br>ongoing investment<br>into stop smoking<br>service commissioning<br>from April 2019. The<br>new contract is for 3<br>years with the option<br>to extend for an<br>additional three years<br>in one year intervals.<br>Cabinet to award the<br>contract to the<br>preferred supplier<br>following a competitive<br>tender process.<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Lead<br>Member for<br>People (Mr Tim<br>Oliver),<br>Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack) | Rachael Davis<br>Tel: 07989<br>663114<br>Deputy<br>Director Public<br>Health (Ruth<br>Hutchinson) |  | Wellbeing               | New                     |

### **CABINET MEMBER DECISIONS - 4 DECEMBER 2018**

| Date       | Title                    | Key Issue/Decision  | Decision<br>Maker                                | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------|--------------------------|---|--|---|---|--|-------------------------|-------------------------|
| 4 Dec 2018 | Property<br>Transactions | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases under £1m in<br>consultation with the<br>Leader of the Council.<br><b>Part 2</b> | Cabinet Lead<br>Member for<br>Place<br>Decisions | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer |  |                         |                         |

**INVESTMENT STRATEGY DECISIONS - 11 DECEMBER 2018** 

| 11 Dec 2018 | Investment<br>Board | To approve decisions<br>in relation to the<br>Council's investment<br>strategy.<br>Part 2 | Investment<br>Board | Leader of the<br>Council (Mr David<br>Hodge CBE) | Susan Smyth<br>Tel: 020 8541<br>7588<br>Executive<br>Director<br>Economy,<br>Growth and<br>Commercial<br>(Tracie Evans) |  | Economic<br>Prosperity |  |
|-------------|---------------------|---|---------------------|--|---|--|------------------------|--|
|-------------|---------------------|---|---------------------|--|---|--|------------------------|--|

**CABINET - 18 DECEMBER 2018** 

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible   | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|--|--|-------------------------|-------------------------|
| 18 Dec 2018 | Commissioning<br>of Special<br>Educational<br>Need or<br>Disability<br>placements<br>from Schools<br>and Colleges<br>in the Non<br>Maintained<br>Independent<br>Sector | To seek Cabinet<br>approval to join a<br>regional Dynamic<br>Purchasing System<br>(DPS) lead by West<br>Sussex County<br>Council (WSCC).<br>Joining this DPS will<br>enable Surrey County<br>Council to commission<br>Special Educational<br>Need or Disability<br>(SEND) placements<br>from Non Maintained<br>Independent (NMI)<br>Schools and Colleges<br>from March 2019. | Cabinet           | Cabinet Member<br>for Children (Mrs<br>Clare Curran)<br>Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack) | Marcus<br>Robinson, Tel:<br>07792188182<br>Executive<br>Director<br>Children,<br>Families and<br>Learning<br>(Dave Hill) |  |                         | New                     |

| Date             | Title   | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible   | Contact<br>Officer                          | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------------------|---|--|-------------------|---|---|--|-------------------------|-------------------------|
| 18 December 2018 | Personal<br>Support<br>Services for<br>Children,<br>Young<br>People and<br>their Families | To seek Cabinet<br>approval to form a<br>Dynamic Purchasing<br>System (DPS) for the<br>provision of Personal<br>Support services so<br>spot placements can<br>be called off under this<br>made from 1 April<br>2019.<br>The Dynamic<br>Purchasing System<br>will run for three years<br>with the potential to be<br>extended up to a<br>further 24 months.<br>Providers will be<br>admitted to the DPS<br>once they are<br>evaluated following a<br>competitive<br>procurement process<br>to be the most suitable<br>to meet the<br>specification and<br>quality requirements<br>but also offer value for<br>money.<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Member<br>for Children (Mrs<br>Clare Curran)<br>Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack) | Samantha<br>Morrison, Tel:<br>020 8541 8627 |  | Wellbeing               | New                     |

| Date        | Title   | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible  | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|---|--|-------------------|--|--|--|-------------------------|-------------------------|
| 18 Dec 2018 | Re-<br>commission<br>of Surrey's<br>Young<br>People's<br>Substance<br>Misuse<br>Service | Cabinet to agree<br>ongoing investment<br>into young people's<br>substance misuse<br>commissioning from<br>April 2019 (£450k per<br>annum plus office<br>accommodation<br>aligned with the<br>Family Places model);<br>the new contract is for<br>3 years with the option<br>to extend for an<br>additional 3 years<br>Cabinet to award the<br>contract to the<br>preferred supplier<br>following a competitive<br>tender process<br><b>Part 2 Annex</b> | Cabinet           | Cabinet Member<br>for Children (Mrs<br>Clare Curran)<br>Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack)<br>Cabinet Lead<br>Member for<br>People (Mr Tim<br>Oliver) | Heather Ryder<br>Tel: 01483 519<br>645<br>Executive<br>Director<br>Health,<br>Wellbeing and<br>Adults (Simon<br>White) |  |                         | New                     |
| 18 Dec 2018 | Property<br>Transactions  | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases over £1m.<br><b>Part 2</b>  | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp)  | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer (John<br>Stebbings)                                      |  | Economic<br>Prosperity  |                         |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible              | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|--|--|--|-------------------------|-------------------------|
| 18 Dec 2018 | Monthly<br>Budget<br>Monitoring<br>Report                                      | To consider the month<br>end budget report and<br>make any<br>recommendations as<br>appropriate.                                 | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE) | Kevin Kilburn<br>Tel: 020 8541<br>9207<br>Executive<br>Director<br>Finance (Leigh<br>Whitehouse) |  | Economic<br>Prosperity  |                         |
| 18 Dec 2018 | Surrey<br>Heartlands<br>Sustainability<br>and<br>Transformation<br>Partnership | To approve<br>recommendations in<br>relation to the Surrey<br>Heartlands<br>Sustainability and<br>Transformation<br>Partnership. | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE) | Justin<br>Newman Tel:<br>020 8541 8750<br>Chief<br>Executive<br>(Joanna<br>Killian)              |  | Wellbeing               |                         |

## **CABINET MEMBER DECISIONS - 22 JANUARY 2019**

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker   | Cabinet<br>Member(s)<br>responsible                                     | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|---|---|--|--|-------------------------|-------------------------|
| 22 Jan 2019 | Contract<br>Award for the<br>Provision of<br>Commercial<br>Catering<br>Equipment | Decision required to<br>award a new Contract<br>for the Provision of<br>Commercial Catering<br>Equipment.<br><b>Part 2 Annex</b> | Cabinet Lead<br>Member for<br>Corporate<br>Support<br>Decisions | Cabinet Lead<br>Member for<br>Corporate<br>Support (Mrs<br>Helyn Clack) | Andy Clarke<br>Tel: 020 8541<br>7144<br>Head of<br>Commercial<br>Services<br>(Sarah<br>Atkinson),<br>Head of<br>Procurement<br>and<br>Commissioning<br>(Ross Duguid) |  | Wellbeing               | New                     |

## INVESTMENT STRATEGY DECISIONS - JANUARY 2019

| Investment<br>Board<br>To approve decision<br>in relation to the<br>Council's investmen<br>strategy.<br><b>Part 2</b> | Board | Leader of the<br>Council (Mr David<br>Hodge CBE) | Susan Smyth<br>Tel: 020 8541<br>7588<br>Executive<br>Director<br>Economy,<br>Growth and<br>Commercial<br>(Tracie Evans) |  | Economic<br>Prosperity | New |
|---|-------|--|---|--|------------------------|-----|
|---|-------|--|---|--|------------------------|-----|

| Date | Title | Key Issue/Decision | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible | Contact<br>Officer | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------|-------|--------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|
|------|-------|--------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|

CABINET - 29 JANUARY 2019

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                 | Contact<br>Officer   | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|--|--|-------------------------|-------------------------|
| 29 Jan 2019 | Property<br>Transactions   | To approve<br>recommendations for<br>purchase and sale of<br>assets and terms of<br>leases over £1m.<br>Part 2                   | Cabinet           | Cabinet Lead<br>Member for Place<br>(Mr Colin Kemp) | Peter Hall Tel:<br>020 8541 7670<br>Chief Property<br>Officer                                    |  | Economic<br>Prosperity  | New                     |
| 29 Jan 2019 | Monthly<br>Budget<br>Monitoring<br>Report                                      | To consider the month<br>end budget report and<br>make any<br>recommendations as<br>appropriate.                                 | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE)    | Kevin Kilburn<br>Tel: 020 8541<br>9207<br>Executive<br>Director<br>Finance (Leigh<br>Whitehouse) |  | Economic<br>Prosperity  | New                     |
| 29 Jan 2019 | Surrey<br>Heartlands<br>Sustainability<br>and<br>Transformation<br>Partnership | To approve<br>recommendations in<br>relation to the Surrey<br>Heartlands<br>Sustainability and<br>Transformation<br>Partnership. | Cabinet           | Leader of the<br>Council (Mr David<br>Hodge CBE)    | Justin<br>Newman Tel:<br>020 8541 8750<br>Chief<br>Executive<br>(Joanna<br>Killian)              |  | Wellbeing               | New                     |

| Date        | Title  | Key Issue/Decision   | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible                           | Contact<br>Officer  | Consultation<br>Arrangements/<br>Programme  | Corporate<br>Priorities | New or<br>Moved<br>Item |
|-------------|--|--|-------------------|---|---|---|-------------------------|-------------------------|
| 29 Jan 2019 | Admission<br>Arrangements<br>for<br>Community<br>and Voluntary<br>Controlled<br>Schools and<br>Coordinated<br>Schemes for<br>September<br>2020 | To consider the<br>responses to the<br>consultation on<br>proposed changes to<br>Surrey's admissions<br>arrangements for<br>community and<br>voluntary controlled<br>schools and<br>coordinated schemes<br>for September 2020<br>and to determine<br>Surrey's admissions<br>arrangements and<br>coordinated schemes<br>for 2020. | Cabinet           | Cabinet Member<br>for All-Age<br>Learning (Mrs<br>Mary Lewis) | Julie Stockdale<br>Tel: 020 8541<br>8084<br>Executive<br>Director<br>Children,<br>Families and<br>Learning<br>(Dave Hill) | All Surrey<br>schools,<br>borough/district/<br>parish<br>councillors,<br>MPs, Early<br>Years providers,<br>neighbouring<br>local authorities,<br>diocesan<br>boards, parents,<br>admissions<br>forum, out of<br>county schools. |                         | New                     |

# SURREY COUNTY COUNCIL FORWARD PLAN OF KEY DECISIONS 1 October 2018 TO 31 December 2018

| Date | Title | Key Issue/Decision | Decision<br>Maker | Cabinet<br>Member(s)<br>responsible | Contact<br>Officer | Consultation<br>Arrangements/<br>Programme | Corporate<br>Priorities | New or<br>Moved<br>Item |
|------|-------|--------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|
|------|-------|--------------------|-------------------|-------------------------------------|--------------------|--|-------------------------|-------------------------|